



Balurghat College

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P.O. Balurghat, Dist. Dakshin Dinajpur, West Bengal, Pin-733101, India, Web : balurghatcollege.ac.in

Ref. no. IQAC/N1/2022-2023

Date : 22/08/2022

NOTICE

A meeting of the Internal quality assurance cell (IQAC) will take place on 31/8/2022, at 2:00 PM at IQAC room to discuss the following agenda:

1. On campus training programme by TCS
2. Conducting Soft-Skill development programmes by various departments
3. Miscellaneous

All the members of IQAC are requested to attend the meeting on the above mentioned time and date.

Dr. Subhashis Biswas

IQAC Coordinator

**IQAC Co-ordinator
Balurghat College**



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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date:

31/08/2022

Time: 2 PM

Venue: IQAC Room

Members Present:

1. Dr. Subhashis Biswas, IQAC Coordinator
2. Dr. Laxman Saha, Member, IQAC,
3. Prof. Debashis Ghosh, Member, IQAC
4. Dr. Soumen Sarkar, Member, IQAC
5. Dr. Rupa Harsha, Member, IQAC
6. Pintu Biswas, Member, IQAC
7. Dr. Sharmistha Acharyya, Member, IQAC
8. Abhishek Maji, Member, IQAC
9. Dr. Asik Hossian, Member, IQAC
10. Anwesha Sarkar, Student member, IQAC

Agenda:

1. On campus training programme by TCS

Resolution:

It has been resolved that IQAC to design a proforma and send it to all the departments for circulating among the students to assess the interest among the students regarding upcoming TCS on-campus training. Placement Cell officer Dr. Soumen Sarkar mentioned that TCS has contacted College regarding the training, details of which yet to be finalized. As per initial communication with TCS, it is to be a 90 hrs hands on on-campus training including examination, and further opportunities to get placed by TCS via on-campus/off-campus interview. It is resolved that IQAC to coordinate with all the department head for shortlisting the candidates for this training programme.

2. Conducting Soft-Skill development programmes by various departments

Conducting soft-skill programmes and making students ready to face job-interviews after graduation is an integral part of Balurghat College's teaching learning system. It is resolved that IQAC to provide a schedule and time frame to all the departments for conducting soft-skill programmes in their class, for students of odd semesters (I,III,V) in UG Programme within month of November, and submit a report of these programmes to IQAC. Dr. Sharmistha Acharyya, IQAC member, to act as convenor for these programmes, and to oversee the whole process.

Dr. Subhashis Biswas
IQAC Coordinator

**IQAC Co-ordinator
Balurghat College**



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Ref. no. IQAC/N2/2022-2023

Date : 01/09/2022

NOTICE

A meeting of the Internal quality assurance cell (IQAC) will take place on 06/09/2022, at 3:00 PM at IQAC room to discuss the following agenda:

1. Verification of CAS documents of eligible incumbents
2. Organising seminar by various departments
3. Miscellaneous

All the members of IQAC are requested to be present at the meeting on the above-mentioned time and date.

Dr. Subhashis Biswas

IQAC Coordinator

**IQAC Co-ordinator
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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date:

06/09/2022

Time: 3 PM

Venue: IQAC Room

Members Present:

1. Dr. Subhashis Biswas, IQAC Coordinator
2. Dr. Bhaswati Mukhopadhyay, Member, IQAC
3. Dr. Laxman Saha, Member, IQAC,
4. Prof. Debashis Ghosh, Member, IQAC
5. Dr. Soumen Sarkar, Member, IQAC
6. Dr. Rupa Harsha, Member, IQAC
7. Pintu Biswas, Member, IQAC
8. Dr. Sharmistha Acharyya, Member, IQAC
9. Abhishek Maji, Member, IQAC
10. Dr. Asik Hossian, Member, IQAC
11. Anwasha Sarkar, Student member, IQAC

Agenda:

1. Verification of CAS documents of eligible incumbents

Resolution:

It has been resolved that IQAC to verify the PBAS files to be submitted by eligible incumbent members for CAS. It is also resolved that IQAC to submit a official letter to college authority enlisting name of all eligible incumbent members within 07/09/2022, so that the same can be approved in the forthcoming Governing Body meeting.

Since the above-mentioned list is very large, it is resolved that initially IQAC to verify the documents of faculty members who are lligible for promotion from Stage III to Stage IV under CAS (9 faculty members), and later will verify documents from Stage II-III and Stage I-II incumbents.

It is also resolved that IQAC to seek help of Prof Bibek Das regarding verification of PBAS files of eligible incumbents, if necessary.

2. Organising seminar by various departments

It is resolved that IQAC to promote awareness among various departments regarding organization of seminars related to topics included in the syllabus. It is also resolved that IQAC to discuss with HoDs for possibility or organizing special lectures, invited talks for students regarding issues pertinent ot today's world, and also to create awareness among the students regarding various job opportunities.

Dr. Subhashis Biswas
IQAC Coordinator

**IQAC Co-ordinator
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Ref. no. IQAC/N3/2022-2023

Date : 13/09/2022

NOTICE

A meeting of the Internal quality assurance cell (IQAC) will take place on 21/09/2022, at 4:00 PM at Teacher's Common room to discuss the following agenda:

1. TCS On-campus training camp
2. Introduction of Google Classroom in Continuous Internal Evaluation process

All the members of IQAC are requested to be present at the meeting on the above-mentioned time and date.

Dr. Subhashis Biswas

IQAC Coordinator

**IQAC Co-ordinator
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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date:

21/09/2022

Time: 4 PM

Venue: Teacher's Common Room

Members Present:

1. Dr. Subhashis Biswas, IQAC Coordinator
2. Dr. Bhaswati Mukhopadhyay, Member, IQAC
3. Dr. Laxman Saha, Member, IQAC,
4. Prof. Debashis Ghosh, Member, IQAC
5. Dr. Soumen Sarkar, Member, IQAC
6. Dr. Rupa Harsha, Member, IQAC
7. Pintu Biswas, Member, IQAC
8. Dr. Sharmistha Acharyya, Member, IQAC
9. Abhishek Maji, Member, IQAC
10. Dr. Asik Hossian, Member, IQAC
11. Anwesha Sarkar, Student member, IQAC

Agenda:

1. TCS On-campus training camp

Resolution:

Placement officer Dr. Soumen Sarkar has notified IQAC that TCS has finalized its training date on Balurghat Campus, and it is to start from 18th November, 2022, and it will be of 90 hours. The programme to have hands on training programme for students including character building, analytics, and problem solving. A resource person from HR department of TCS to come to the campus and conduct the teaching for 22 days with 4 contact hours each day, and there to be 2 hours of examinations. IT is resolved that IQAC to provide technical logistic support to this programme via designing google forms and necessary documents for conducting the training programme. It is also resolved that IQAC to notify all the departments to conduct their own initial screening for this training programme and submit a shortlist of 20-30 students who can be eligible for the programme. Students currently studying in 5th Semester or students who have passed out from college in 2021-2022 session are to be eligible for this training programme.

2. Introduction of Google Classroom in Continuous Internal Evaluation process

Google classroom is an excellent tool for smooth organization of academic activities and effective curriculum delivery. Since Continuous Internal Evaluation (CIE) is an integral part of teaching-learning process at Balurghat College, it is resolved that IQAC to promote the use of Google classroom among faculty members . It is resolved that IQAC to conduct a workshop on how to use google classroom , to make the faculty members aware about its use, and how it can be effectively utilized to grade assignments, provide individualized feedback to students, control the CIE process with proper documentation regarding this. Dr. Laxman Saha and Dr. Subhashis Biswas to conduct the above mentioned workshop.



Dr. Subhashis Biswas
IQAC Coordinator

**IQAC Co-ordinator
Balurghat College**



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Ref. no. IQAC/N4/2022-2023

Date : 03/11/2022

NOTICE

A meeting of the Internal quality assurance cell (IQAC) will take place on 21/11/2022, at 3:30 PM at Teacher's Common room to discuss the following agenda:

1. Verification of PBAS files for eligible incumbents under CAS
2. Service book updates
3. Leave Statement preparation
4. Miscellaneous

All the members of IQAC are requested to be present at the meeting on the above-mentioned time and date.

Dr. Subhashis Biswas

IQAC Coordinator

**IQAC Co-ordinator
Balurghat College**



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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date: 21/11/2022

Time: 3:30 PM

Venue: Teacher's Common Room

Members Present:

1. Dr. Subhashis Biswas, IQAC Coordinator
2. Dr. Bhaswati Mukhopadhyay, Member, IQAC
3. Dr. Laxman Saha, Member, IQAC,
4. Prof. Debashis Ghosh, Member, IQAC
5. Dr. Soumen Sarkar, Member, IQAC
6. Dr. Rupa Harsha, Member, IQAC
7. Pintu Biswas, Member, IQAC
8. Dr. Sharmistha Acharyya, Member, IQAC
9. Abhishek Maji, Member, IQAC
10. Dr. Asik Hossian, Member, IQAC
11. Anwesha Sarkar, Student member, IQAC

Agenda:

1. Verification of PBAS files for eligible incumbents under CAS

Resolution:

It is resolved that IQAC to start verification of PBAS files for incumbents eligible for promotion under CAS from Stage III to Stage IV (Associate Professor) from 1st December, 2022 onwards. It is resolved that IQAC to ask the respective faculty members to submit the PBAS files with all necessary supporting documents within 30th November, 2022. They are to be asked to submit soft copies of the PBAS files, and IQAC to revert back with their comments to the faculty members within 15 days for necessary correction.

No printed out copy of files to be submitted to IQAC at this moment.

The verification of files to be done as per the following:

1. Dr. Beauty Das
 2. Prof. Prashanta Dhair
 3. Dr. Amitabha Bhattacharya
- } To be verified by Dr. Laxman Saha

- | | | |
|---------------------------|---|---|
| 4. Dr. Piyali Sengupta | } | To be Verified by Dr. Subhashis Biswas |
| 5. Dr. Gouri Das | | |
| 6. Dr. Chhanda Chatterjee | | |
| 7. Dr. Ripan Sarkar | } | To be verified by Dr. Bhaswati Mukhopadhyay |
| 8. Dr. Aditi Dasgupta | | |
| 9. Prof. Bibek Das | | |

It is resolved that the other Teacher IQAC members to be divided into three groups and to help the above verification process by checking proper authentication and validity of annexures/supporting documents provided by incumbents with their PBAS files.

2. Service book updates

Resolution:

It is resolved that IQAC to meet with the service book committee and Principal sir for finalizing the updation process of service books of incumbent faculty members whose promotion is due under CAS. It is also resolved that all the necessary documents required for service book connected to IQAC like certificates of Orientation programmes, refresher courses, etc. done by faculty members, to be provided to service committee by IQAC.

3. Leave Statement

Resolution:

All the incumbent faculty members whose name have been approved by Governing Body for eligible for promotion under CAS, are required to prepare leave statement, to be submitted along with their PBAS file. It is resolved that IQAC to conduct a meeting with incumbent faculty members and provide them with proper proforma for the leave statement, and explain them how to calculate leaves and how to fill up the proforma, including class assignments and other duties.

Dr. Subhashis Biswas
IQAC Coordinator

**IQAC Co-ordinator
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Ref. no. IQAC/N5/2022-2023

Date : 10/01/2023

NOTICE

A meeting of the Internal quality assurance cell (IQAC) with all the incumbent faculty members eligible for promotion under CAS for Stage I-II, and Stage II-III, as per the GB Resolution No 8 dated 23/9/2022, will take place on **17/01/2023**, at 3:30 PM at Teacher's Common room to discuss the following agenda:

1. Discussion regarding regarding preparation of PBAS files
2. Preparation of documents for Criteria III in PBAS files

All the members of IQAC and respective eligible incumbents mentioned above are requested to be present at the meeting on the above-mentioned time and date.

Dr. Subhashis Biswas

IQAC Coordinator

**IQAC Co-ordinator
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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date: 17/01/2023

Time: 3:30 PM

Venue: Teacher's Common Room

IQAC Members Present in the meeting:

1. Dr. Subhashis Biswas, IQAC Coordinator
2. Dr. Bhaswati Mukhopadhyay, Member, IQAC
3. Dr. Laxman Saha, Member, IQAC,
4. Prof. Debashis Ghosh, Member, IQAC
5. Dr. Soumen Sarkar, Member, IQAC
6. Dr. Rupa Harsha, Member, IQAC
7. Pintu Biswas, Member, IQAC
8. Dr. Sharmistha Acharyya, Member, IQAC
9. Abhishek Maji, Member, IQAC
10. Dr. Asik Hossian, Member, IQAC

Agenda:

1. Discussion regarding preparation of PBAS files

Resolution:

It is resolved that as per directions given by IQAC, all incumbents eligible for promotion under CAS (stage I-II, II-III) are to prepare separate PBAS files for each academic session, that would cover their whole assessment period. Except Dr. Samit Saha, all other incumbents are to prepare PBAS files both according 920 Edn Cs dated 31.12.2012 and 1373 Edn Cs dated 7.12.2017. Under the new proforma, class allotments for each incumbent are to be divided into lecture, tutorial, and practical (wherever applicable), and incumbents are to provide detailed class allotment in the academic session for each paper they have taught. For academic sessions 2020-2021 and 2021-2022, both online and offline mode of classes to be considered.

It is also resolved that incumbents are to follow directives of IQAC regarding various co-curricular activities and claim hours as per records with IQAC, while filling up the Criteria II of PBAS files.

2. Preparation of documents for Criteria III in PBAS files

Resolution:

It is resolved that IQAC only to accept papers published in UGC CARE listed Journals (at the date of publication), for valid API scores in Criteria III of PBAS files. If a Journal had been published before 14th June, 2019, it has to be enlisted in UGC removed list of cancelled lists. It is also resolved that incumbents can only claim valid API scores where affiliation with Balurghat College is properly mentioned in their research article.

It is resolved that IQAC to ask original copies of books where incumbents are to claim API scores for publishing books and book chapters. All books must have valid ISBN number and properly displayed publishers address in the book.



Dr. Subhashis Biswas
IQAC Coordinator

**IQAC Co-ordinator
Balurghat College**



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Ref. no. IQAC/N6/2022-2023

Date : 02/02/2023

NOTICE

A meeting of the Internal quality assurance cell (IQAC) will take place on **7th February, 2023** at 3:00 PM at IQAC room to discuss the following agenda:

1. Preparation of AQAR 2021-2022
2. Criteriawise work distribution for AQAR preparation
3. Update regarding CAS

All the members of IQAC and respective eligible incumbents mentioned above are requested to be present at the meeting on the above-mentioned time and date.

Dr. Subhashis Biswas

IQAC
Coordinator

**IQAC Co-ordinator
Balurghat College**



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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date: 07/02/2023 Time: 3:00 PM Venue: IQAC Room

IQAC Members Present in the meeting:

1. Dr. Pankaj Kundu, Principal, Chair Person, IQAC
2. Dr. Subhashis Biswas, IQAC Coordinator
3. Dr. Bhaswati Mukhopadhyay, Member, IQAC
4. Dr. Laxman Saha, Member, IQAC,
5. Prof. Debashis Ghosh, Member, IQAC
6. Dr. Soumen Sarkar, Member, IQAC
7. Dr. Rupa Harsha, Member, IQAC
8. Pintu Biswas, Member, IQAC
9. Dr. Sharmistha Acharyya, Member, IQAC
10. Abhishek Maji, Member, IQAC
11. Dr. Asik Hossian, Member, IQAC

Agenda:

1. Preparation of AQAR 2021-2022

Resolution:

It is resolved that preparation of AQAR 2021-2022 to be completed within 25th February, 2023 and subsequent submission to be done as per directives given in the NAAC website within 28th February 2023. It is resolved that IQAC has received related metric wise data from all the departments, and the same has been sorted criteria wise in the google drive of official account of IQAC.

2. Criteriawise work distribution for AQAR preparation

Resolution:

It is resolved that preparation of main AQAR 2021-22 file along with compilation of data template, additional documents and photos for each metrics to be done as per following:

Criteria 1, 6 : Dr. Subhashis Biswas

Criteria 2: Dr. Laxman Saha and Dr. Soumen Sarkar, Dr. Bhaswati Mukhopadhyay

Criteria 3: Abhishek Maji, Dr. Asik Hossian

Criteria 4: Dr. Rupa Harsha, Pintu Biswas

Criteria 5: Dr. Sharmistha Acharyaa

Criteria 7 : Abhishek Maji, Pintu Biswas

Part A and Extended Profile: Dr. Subhashis Biswas, Dr. Soumen Sarkar

3. Update regarding CAS

It is notified at the meeting to all IQAC members that College authority along with IQAC coordinator has successfully been able to complete processing and signature of Jt DPI Samrat Laskar and all subject experts on PBAS files of 9 incumbent faculty members of Balurghat College due for promotion from stage III (Assistant Professor) to stage IV (Associate Professor) on 1st February, 2023. The selection committee meeting for the same was held at Dept. of Chemistry, UGB Malda.



Dr. Subhashis Biswas
IQAC Coordinator

**IQAC Co-ordinator
Balurghat College**



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Ref. no. IQAC/N7/2022-2023

Date : 17/02/2023

NOTICE

A meeting of the Internal quality assurance cell (IQAC) with all the incumbent faculty members eligible for promotion under CAS for Stage I-II, and Stage II-III, as per the GB Resolution No 8 dated 23/9/2022, will take place on **22/02/2023**, at 3:30 PM at Teacher's Common room to discuss the following agenda:

1. Final preparation of PBAS files and verification of documents

All the members of IQAC and respective eligible incumbents mentioned above are requested to be present at the meeting on the above-mentioned time and date.

Dr. Subhashis Biswas

IQAC Coordinator

**IQAC Co-ordinator
Balurghat College**



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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date: 22/02/2023

Time: 3:30 PM

Venue: Teacher's Common Room

Members Present:

1. Dr. Subhashis Biswas, IQAC Coordinator
2. Dr. Bhaswati Mukhopadhyay, Member, IQAC
3. Dr. Laxman Saha, Member, IQAC,
4. Prof. Debashis Ghosh, Member, IQAC
5. Dr. Soumen Sarkar, Member, IQAC
6. Dr. Rupa Harsha, Member, IQAC
7. Pintu Biswas, Member, IQAC
8. Dr. Sharmistha Acharyya, Member, IQAC
9. Abhishek Maji, Member, IQAC
10. Dr. Asik Hossian, Member, IQAC
11. Anwesha Sarkar, Student member, IQAC

Agenda:

1. Verification of PBAS files for eligible incumbents under CAS

Resolution:

It is resolved that IQAC to start verification of PBAS files for incumbents eligible for promotion under CAS from Stage I -II and Stage II-III (Associate Professor) from 1st March, 2023 onwards. It is resolved that IQAC to ask the respective faculty members to submit the PBAS files with all necessary supporting documents within 28th February, 2023. They are to be asked to submit soft copies of the PBAS files, and IQAC to revert back with their comments to the faculty members within 7 days for necessary correction. No printed out copy of files to be submitted to IQAC at this moment. All the annexures should be properly numbered.

It is also resolved that details of academic works done in college has to given in criteria I, mentioning the semester of the students who has benefited from the academic work, and mentioning duration of the work. All the API scores claimed in criteria 2, to be supported by proper authenticated documents. IQAC to verify these documents and forward it to Principal sir for issuance of certificate to individual incumbents regarding the same.

It is resolved that the verification of files to be done as per the following:

1. Dr. Sefali Mondal
2. Dr. Swapan Kumar Chowdhury
3. Prof. Binoy Rabidas
4. Dr. Samit Kumar Saha
5. Dr. Subhashis Biswas

To be verified by Dr. Laxman Saha & Dr. Bhaswati Mukhopadhyay

6. Dr. Laxman Saha
7. Dr. Tathagata Chakraborty
8. Dr. Rupa Harsha
9. Dr. Soumen Sarkar
10. Dr. Asik Hossian
11. Dr. Dulal Barman
12. Dr. Poulami Chakraborty
13. Dr. Pratima Chamling Rai
14. Dr. Jyoti Kumari Sharma

To be Verified by Dr. Subhashis Biswas & Dr. Bhaswati Mukhopadhyay

15. Dr. Mrinmay Dutta
16. Dr. Tumpa Bhattacharyya
17. Dr. Krishnananda Samanta
18. Dr. Debasish Natta
19. Dr. Sultana Yeasmin
20. Mithu Biswas
21. Dr. Namita DuttaGupta
22. Dr. Gargi Dutta

To be verified by Dr. Laxman Saha & Dr. Soumen Sarkar

Dr. Subhashis Biswas
IQAC Coordinator

**IQAC Co-ordinator
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Ref. no. IQAC/N8/2022-2023

Date : 07/04/2023

NOTICE

A meeting of the Internal quality assurance cell (IQAC) will take place on **12th April, 2023** at 4:00 PM at IQAC room to discuss the following agenda:

1. Annexure I, III and Option form for Pay fixation Memo for CAS incumbents
2. Prospect of hosting summer projects at science laboratories from visiting school students
3. Celebration of Environmental week during 1st week of June
4. Feedback and Surveys from various stakeholders for Academic Session 2022-2023

All the members of IQAC and respective eligible incumbents mentioned above are requested to be present at the meeting on the above-mentioned time and date.

Dr. Subhashis Biswas

**IQAC Co-ordinator
Balurghat College**

IQAC
Coordinator



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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Date: 12/04/2023 Time: 4:00 PM Venue: IQAC Room

IQAC Members Present in the meeting:

1. Dr. Subhashis Biswas, IQAC Coordinator
2. Dr. Bhaswati Mukhopadhyay, Member, IQAC
3. Dr. Laxman Saha, Member, IQAC,
4. Prof. Debashis Ghosh, Member, IQAC
5. Dr. Soumen Sarkar, Member, IQAC
6. Dr. Rupa Harsha, Member, IQAC
7. Pintu Biswas, Member, IQAC
8. Dr. Sharmistha Acharyya, Member, IQAC
9. Abhishek Maji, Member, IQAC
10. Dr. Asik Hossian, Member, IQAC
11. Shri Subhendu Mahato, Member from College Management, IQAC

Agenda:

1. Annexure I, III and Option form for Pay fixation Memo for CAS incumbents

Resolution:

It is notified to all members that College authority and IQAC has been able to complete the verification and signing of the PBAS files by DPI Nominee Dr. Mayukh Sarker and by all the respective subject experts for 20 eligible incumbents (as per GB resolution 8 dt. 23.09.2022) whose files were submitted to IQAC, on 24th March, 2023, at Dept of Chemistry, University of GaourBanga, Malda. It is also notified by GB Member Dr. Laxman Saha to all the members that Governing Body(GB) President has signed Part D of the PBAS files during GB meeting held on 29.03.2023.

It is resolved that IQAC to ask all the eligible incumbents due for promotion under CAS to fill up Annexure I, Annexure III and Option form related to calculation of increased pay and fixation of pay due to promotion. The calculation to be done keeping in lieu with the Memo No 103/2013 dt 18.2.2013 and 951 Edn(Cs)/98 dt 6.10.2015. It is also resolved that these three forms to be submitted to IQAC within 2 weeks for further verification and signature from Principal Sir

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2. Prospect of hosting summer projects at science laboratories from visiting school students

Resolution:

It is learned by IQAC from college management that some of the schools in the Balurghat locality has expressed interest in visiting Balurghat College during summer holidays, especially the science laboratories, with their students from class IX-class XII. It is resolved in IQAC meeting that IQAC to submit a proposal to college authority regarding hosting summer projects for these visiting school students during months of May and June 2023, as per availability of laboratory and faculty members at science departments of Balurghat College. Dept of Chemistry and Dept of Zoology has large space where 30-40 students can be accommodated in a single laboratory. It is resolved that IQAC to discuss with respective science departments and ask them to design feasible project plans (such as identification of organisms, acid base titrations etc.) and submit to IQAC within 20th April, 2023.

3. Celebration of Environmental week during 1st week of June

Resolution:

Several departments has expressed interest in celebrating the environmental week , to IQAC. Therefore it is resolved in this meeting that IQAC to collaborate with Dept. of Zoology, Dept. of Geography, Dept. of Bengali and Dept. of Botany to organize programmes like awareness campaign, special lectures, small drama related to environment, tree plantation programme to celebrate Environment week during first week of June. The week long series of programme to culminate on 5th June, 2023, World Environment Day.

4. Feedback and Surveys from various stakeholders for Academic Session 2022-2023

Resolution:

Since the academic session 2022-2023 is drawing towards end, it is resolved that IQAC to prepare survey questionnaires to collect opinion and feedback of various stakeholders regarding progress and activities of Balurghat College during academic year 2022-2023. At least three categories of feedback and survey forms to be prepared by IQAC. It is resolved that Dr. Subhashis Biswas to prepare students satisfaction survey form and faculty survey form for academic year 2022-2023. It is also resolved that Dr. Rupa Harsha to create feedback form for Alumni members, in consultation with Prof. Debashis Ghosh. The contents of the feedback and survey forms to be confirmed in next IQAC meeting before circulation among stakeholders.



Dr. Subhashis Biswas
IQAC Coordinator

**IQAC Co-ordinator
Balurghat College**